

# Workspace Online

The certainty of a flexible, secure and reliable workspace for personal productivity. The new way of working through a cloud solution

Your company is growing. And when business prospers, staff numbers increase. It's important that functionality needs are more attuned to the individual user. You want an ICT solution without concerns about security and reliability, and without high investment costs.

KPN removes your concerns. That's why KPN offers you workspace online. The complete online workspace (from 100 seats) customised for every individual with access through any device to your personal functionality. You don't have to invest in hardware or software, and you always have the latest software updates. With workspace online there's more space for your operational processes. Employees are becoming increasingly mobile with their work. Because their documents and software are available always and everywhere, your staff productivity rises. So discover the benefits of working online and choose workspace online.

## What are workspace online's benefits?

### Pay per user

The online workspace looks just the way you are used to with your current PC or laptop. You pay KPN a fixed monthly fee per seat. You can also compile your own package of applications, including your specific company applications. You can easily modify the number of users and needed applications as cloud solution.

Limited account access is possible for external staff. Thus each user gets precisely what he or she needs, and you only pay for the usage.

### With workspace online KPN removes those concerns and offers the certainty of a flexible, secure and reliable workspace

By deploying Workspace Online your ICT staff can concentrate more on improving your operational processes. KPN believes the involvement of your ICT staff with their end users goes without

saying. Of course, at your request, KPN can deliver supplementary support for specific ICT queries.

### Modular construction

You can determine the functionality of your Workspace Online very easily. The basic module contains Microsoft Excel, Word, PowerPoint, Outlook, Internet Explorer and Adobe Acrobat Reader. You can easily expand the basic module yourself with supplementary software, including your specific company applications, with just one press of a button.

### Service

With Workspace Online you get your own Self-Service module. This enables you to add and remove users yourself, change features by adding or removing applications, and retain an oversight over end users and workspaces. Our specialist helpdesk is also available to you for any questions from your ICT staff.



## Security

Your applications and data reside in a secure area, KPNs DataCenter. Should your PC or laptop be stolen, or your company premises are struck by disaster such as a fire, at least your company data will always be spared. KPNs DataCenters are optimally secured. The servers running your workplace are situated in a fireproof area.

## Ease

In addition to saving costs, Workspace Online is primarily extremely easy. KPN ensures the maintenance of the supplied workplace applications and recent updates.

Working (from home) via the internet You log in with a username, a password and a one-time code. Your data is available everywhere and always. In the office, at home or on the way. Secure and with high availability.

## Increased productivity

Because you always have access to your Workspace Online through the internet, teleworking from home runs securely. Your employees can now access their documents and applications easily, so that a day of teleworking from home or a different branch entails no extra hassles. You want to deliver a demonstration or a presentation to a client from your own workplace device? It's all possible and easy with Workspace Online.

You want maximum freedom in setting up your workplace environment, without concerns, yet reliable and secure

KPN also offers the ability to access your mail and calendar from PDAs and smartphones.

## Transparent information

You receive comprehensive management information from monthly and real-time reports. Various reports provide insight into the usage of the number of workplace seats made available, the applications used and the performance of your Workspace Online environment.

## How does it work?

You subscribe to Workspace Online. This grants you access to a standard workspace 'out of the cloud', if necessary expanded with features and programs which would normally be very expensive. With Workspace Online you gain access to these programs for a fixed monthly fee.

Access to your Workspace Online is made via the company WAN or via the internet. All that you need is an internet browser connected to the internet or company WAN. KPN always provides secure access to your workspace and the continued availability of your workspace, leaving you free to focus on your company business.

## How is Workspace Online made available?

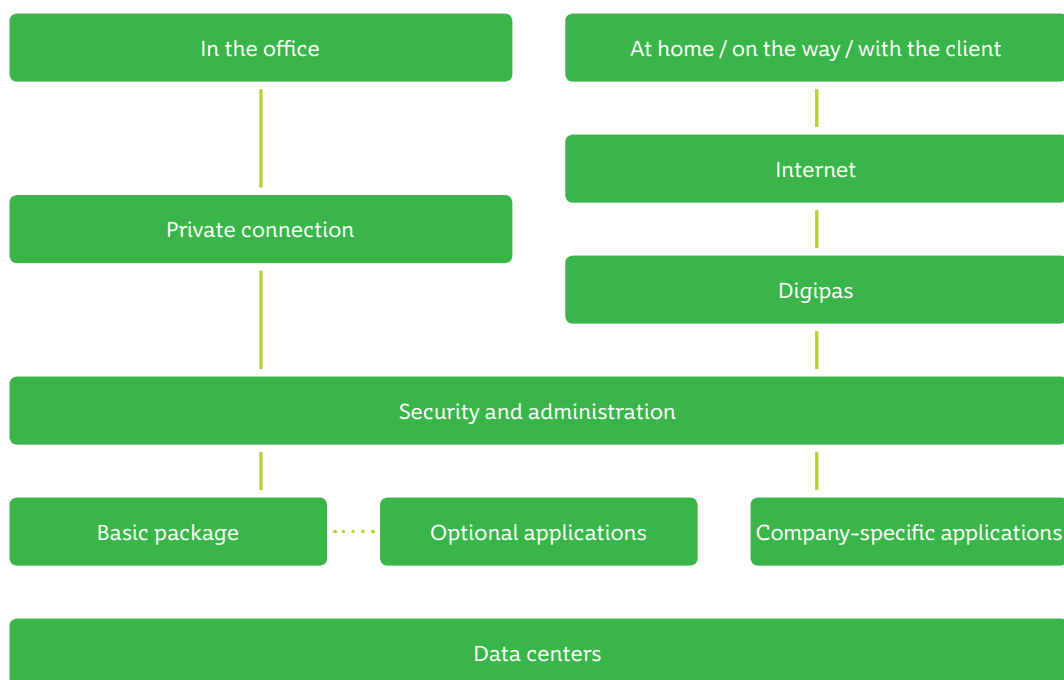
The diagram below shows how the Workspace Online works. Workspace Online is available in the office, but also from any other site where you have access to a computer (laptop, desktop, thin client) or mobile device (smartphone or PDA) with an internet connection. For access via the internet you gain highly secured access using a supplementary one-time password with the Digipass or an SMS code.

## Access

In offices we advise a fixed secured KPN connection between your office and our DataCenter. Your office logs in via the intranet with a username and password. Outside the office in addition to the username and password you use the Digipass or an SMS code. This method then gives you secure access to your Workspace Online.

## Extra expansion possibilities

Alongside the basic module, Workspace Online offers scores of extra applications you can use at the touch of a button. These applications are delivered by default, but you only pay for these programs when you actually use them. The list with standard applications will regularly extended based on new developments.



Examples of these applications are:

- Digipass or SMS code: work securely via the internet with a unique and personal access code.
- Disclaimer: make your e-mail confidential and avoid careless use of your e-mail message.
- Fax by e-mail: send and receive faxes via Outlook. A fax machine is unnecessary.
- Outlook synchronisation: use Outlook without a fixed connection via PDA or smartphones.
- PDF program: protect documents easily against alteration or copying.
- Spamfilter: protect against undesirable e-mail, and include automatic updates.
- Webmail: quick access to Outlook without having to log-in to the online workspace.

Applications specific to your company are also integrated seamlessly into your Workspace Online. Specific arrangements about the administrative aspects can be made with you and your supplier, if applicable, to guarantee concern-free use of your own applications.

- Local administration: You can also outsource administration of your local equipment to us.
- Network administration: If you wish to place full responsibility for your ICT with KPN, we would also like to administer your network connections. This is not a precondition for good service provision, but an extra reason to let KPN take over any concerns about your company operations fully.

#### Why KPN?

- Leading in workspace management services
- Maximum scalability and optimum flexibility
- Secure and reliable online cloud solution
- End-to-end solutions
- Complete portfolio

#### Want to know more about workspace online?

- Accountmanager at KPN
- +31 (0)50 316 6790
- [www.kpn.com/corporatemarket](http://www.kpn.com/corporatemarket)

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#### Major benefits of workspace online

- Only pay for actual used functionality (OPEX cloud model)
- Fast implementation without high investments
- Full scope modular service
- No concerns about administration and software updates
- Self service and service desk
- Work without worry
- Saves costs
- Optimum security
- Guaranteed availability 24/7
- Up-to-date versions and licence management
- Available everywhere via the internet
- Comprehensive transparent reports